

**HACKETTSTOWN REGIONAL MEDICAL CENTER
JOAN KNECHEL CANCER CENTER
DOOR INTERLOCK FUNCTION**

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Effective Date: February 2013

Policy No: ROC QA 7

Cross Referenced:

Origin: Radiation Oncology

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SCOPE:

To ensure the proper functioning of the treatment room door shuts off the beam when open.

DEFINITIONS:

N/A

PURPOSE

To establish a process to check the proper functioning of the door interlocks daily.

POLICY

The beam will automatically shut down when the door to the treatment room is opened.

PROCEDURE

Daily the Radiation Therapist turn the beam on and test the beam's shut off by manually opening the treatment door.

If the beam is not immediately stopped, Maintenance and Physics will be notified and the room will not be used until the door is repaired.